

# Draft Board of Directors Minutes

Sambrito Mutual Domestic Water Consumers Association  
Meeting of 12/14/2025, 2:00 PM, Allison Grange

1. **Board of Directors:** Call meeting to order. Roll call and certification of Board Quorum.  
Present: Tom Saunders, Dennis Walker, John Dustin, Dan Verniero, Leslie McGownd, Chris Huber, Tom Monaghan
2. Members present: Christina Rios
3. Guests present: Angela McLanahan, Betsy Simons.
4. Leslie McGownd moved to approve the Agenda for today's meeting (posted on website and bulletin board) which was seconded by Dennis Walker. Passed unanimously by voice vote.
5. Dennis Walker moved to approve the draft Minutes of last Board meeting (posted on website) which was seconded by Leslie McGownd. Passed unanimously by voice vote.
6. President's report: this is a working session to consider actions going forward in light of the recent NMPRC Order. (Discussion and possible votes)
  - A. Time limitations for verbal communications: Three minutes per person per Agenda number is commonplace. More complex communications should be provided in writing (information).
  - B. Deposits for services from customers with substandard payment record. Discussion ensued, no motion forthcoming at present.
  - C. Bi-monthly billing cycles. Discussion, no action taken.
  - D. Circulation of RFPs for meter reading and billing. Discussion, no action taken.
  - E. Open meeting resolution 2026. Approval moved by Dan Verniero, seconded by Chris Huber, unanimously improved.
  - F. Budget for 2026 and 12 month Income & Expense (11/24 through 10/25) presented by John Dustin for information only. Vast improvements are needed in producing more water on site, and sharply reducing collection losses.

G. Customers' orientation handbook + Robert's Rules summary discussed.

H. Application for wastewater grant from LGPF. No objections from the Board. Counsel Chappelle voiced approval going forward. President Dustin will proceed.

7. Report from Counsel- Germaine Chappelle-who asked for an executive session. The only subject to be discussed will be the ongoing NMPRC litigation with Rosa Joint Venture. Director McGownd left at this point for another meeting. Tom Monaghan moved to enter closed session, seconded by Dan Verniero. A roll call vote was conducted and passed with Directors Saunders, Verniero, Huber, Walker, Monaghan and Dustin voting in favor, and none opposed. Following discussion in closed session, the Board took a roll call vote to re-enter open session, which was passed unanimously, with all Directors voting in favor. It was stated that the only item discussed was the ongoing PRC action between Sambrito MDWCA and Rosa Joint Venture. No motion was forthcoming following the closed session, which dealt exclusively with the ongoing PRC action, and thus no vote was required.
8. Proposed new business for Member dissemination and future Board consideration: Some Directors suggested another meeting in early January, to be conducted as a community forum, with both Sambrito MDWCA and Rosa Joint Venture to be afforded the opportunity to make presentations, and ratepayers entitled to ask pertinent questions. No motion was made, however Directors were encouraged to explore the feasibility of such a meeting and report to the Board for possible action as a normal business activity.
9. Oral communications were solicited from Members and the Public on items not agendized, with a 3 minute time limitation/person. No oral communications were introduced. With no further business on the agenda, Chris Huber moved to close the meeting at 4:03 PM, seconded by Tom Saunders. The motion was passed unanimously by voice vote.